

**Orinda Horsemen's Association
Board Meeting Minutes**

**May 21, 2024
7:30 -9:00 pm via Zoom**

*Board members present: Linnea Wren, Alix Quay, Mark Tompkins, Elise Torres, Tanya Ericson
Members present: Liz Strauss, Holly Turner, Erica Braun, Wakean Maclean*

Alix called the meeting to order at 734pm

1. Adoption of Agenda

Linnea suggested additions to the agenda: In preparation for modifying language of rule about not feeding when in pasture with the herd to be more clear per Kim Zvik's suggestion, propose to membership adopting the 2nd half of 2019 Rules as an independent document, separate from the OHA Rules of Conduct & Membership Procedures document. Agenda adopted.

2. Adoption of Previous Meeting Minutes

Minutes adopted.

3. Consent Calendar

a. Associate Member application: Melissa Potter

Membership Committee recommends approval. Approved unanimously.

b. Proprietary Member application: Harvey Smith

Membership Committee recommends approval. Approved unanimously. Tanya asked where we should put him in the task lists. To be determined offline over email.

4. Member Comment

Liz requested discussion of padlock issue and resolution ASAP.

5. Planning Grid

a. Review Pasture Calendar upcoming herd moves

i. 5/20 Plateau-Forest - complete

ii. 5/27 Forest-Middle;

iii. 6/2 IN-HAND, Middle-Lower Pear – discussed the potential to do this move down Wildcat Canyon Road.

b. Review Emergency Info and Phone Tree (carried over from 4/23 meeting)

Linnea is putting together an email list for sending texts to membership in emergencies. Alix will put up signage for fire extinguishers. Discussed that we should add annual fire extinguisher servicing to the task list. Also discussed contacting membership with a reminder of the fire extinguisher locations. Also discussed the need to refresh the emergency bucket supplies. Erica asked if the Safety Committee was in charge of the emergency buckets. Board agreed that bucket maintenance would be a good job to transfer from Eddie to the Safety Committee. Tanya will check State Line Tack sale for good deals on halters.

c. Begin hay order

Linnea recapped that Tanya and Theresa are listed on the task assignment for this item. Discussed using Charles again (same as last year) or the provider from Nevada contacted by Kim Zvik. Tanya noted that Harvey has good experience with hay ordering and will engage him in this decision. Erica noted that the Nevada

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provider had good hay and might be willing to go the extra mile. They should be given a chance to bid on supplying the hay that includes costs of delivery. Board discussed when we'd like the hay delivered – September is fine. It will depend on the time of cutting. Board recommendation to begin talking with vendors now to provide time for finalizing order and scheduling delivery.

d. Mow hemlock (Wakean)

Wakean mowed two days last week and will mow two days this week without the EBMUD pumper truck because their fire team doesn't start until June 1 and are comfortable with us proceeding safely. There is lots of mustard and milk thistle to mow. Wakean not sure if he'll get Upper Sullivan teasel. So far Kusia, Meredith, and Alix have helped. Gary and Michael will also help this week. Need to have someone with the weed wacker to do the edges that the mower can't get.

e. Review AGP projects

Linnea to check the OHA post office this week for the approved AGP. Erica has already started doing some of the AGP work. Erica has purchased all the parts, submitted invoices, and completed the labor for two lines of e-fence at approximately \$2 per foot (last year's rate). Two new gates for Ring Pasture and Pond Barn to be installed by Tanya and Kim. Repairing the roof on the small structure in the Beer Can also an approved project.

f. Fuel reduction to meet county weed abatement deadline of 6/1. Esp. Ring Pasture, Red Barn area, Pavilion

Kusia has started on this – we need people to drag the piles around the Red Barn out onto the road. Linnea is cutting dead branches and coyote brush behind the Taj. We are on track for meeting this deadline. Wakean will mow in these areas after brush removal.

6. Hourly Rate for Missed Work Hours (carried over from 4/23 meeting)

Linnea reviewed bylaws which stated new rules must be noticed to membership showing original and proposed rule language. Linnea has written this and shared her screen for review. Erica asked whether the intent of this rule change is to tie the payment rate for missed work hours to the rate in the AGP. Linnea replied yes. Erica then asked if the motion should reference the AGP and Linnea replied that it does generally. Linnea will send this motion from the Board to OHA Business by email as an official notice. Discussion that notice of this proposed rule change should also include an assurance that if a member has trouble meeting the work hour requirement due to a serious life event or circumstance they can always contact the Board to work out a plan to fulfill their obligations. The notice from Linnea will start a thirty day review period.

7. Vaccination Status

All horses except Iskra and Santos accounted for with vaccinations. Board discussion and agreement that all self-administered vaccinations be documented with serial number, type and date of administration. Erica and Wakean typically provide the invoice to document the type of vaccines and then sends a scan of the vaccines given.

8. Committee Updates

a. Treasurer's Report

Doing well on budget. Have several new members so dues are up. Only three members late with payments. Payment plans in place for two propriety members. Expenditures on track so we are in the black for now.

b. Legal Committee

Linnea shared her screen showing current rules document. There is an explanation page that explains we replaced the word "procedures" with "standard practices". Board reviewed and noted that documentation of

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changes looks good. Linnea motioned that we put out the document on rules that explains the previous rules changes were captured in a separate document and this document shows the baseline from which to review and revise the remaining rules that weren't updated in the previous effort. Elise seconded. All in favor. Motion approved.

- c. Membership Recruitment Advisory Committee

Tabled

- d. Board Liaison Report

Tabled

- e. EBMUD Liaison Report

Tabled

- f. Communications Report

Tabled

- g. Pasture Reports/Herd Feeding

Tabled

- 9. New Business

None

- 10. Executive Session

Alix motioned to close open session. Linnea seconded. All in favor. Open session closed at 951 and executive session opened. Discussion of member issues.

- 11. Next Meeting

- a. Date: *June 4, 730-9pm*

- b. Agenda: *TBD*

Meeting adjourned at 926pm.