

**Orinda Horsemen's Association
Board Meeting Minutes**

**July 9, 2024
6:30 -8:00 pm via Zoom**

*Board members present: Linnea Wren, Alix Quay, Mark Tompkins, Elise Torres, Tanya Ericson
Members present: Erica Braun*

Alix called the meeting to order at 639pm

1. Adoption of Agenda
Agenda adopted.
2. Adoption of Previous Meeting Minutes
Minutes approved.
3. Consent Calendar
*Doug Ross accepted offer of honorary membership.
Marina has changed from proprietary membership to associate membership under Michael Bowen.*
4. Member Comment
Erica concerned about salt in the pastures – salt availability is inconsistent. Ensuring salt blocks are in each pasture is the responsibility of the pasture teams. Erica suggested asking if we could add salt blocks to our hay order – but our hay provider for this year is mainly a hay producer. Elise suggested putting out a reminder to membership that includes that pasture teams must check and replace salt in pastures prior to moving horses into pastures. Board to communicate with members looking for work hours that procuring salt would be a helpful task.
5. Status: Membership Agreement Review
Background: Board approved submitting to membership for review March 26, 2024. Forty-five day Membership Review took place April 26 to June 10, 2024. Member comments and resolutions are available in sheet Membership Agreement Revision - [Member Review Response \(Responses\)](#).

Linnea moved that Board vote on adopting Membership Agreement Revision. Elise seconded. All board members voted aye. Motion carried.
6. Amend hourly cost to members for missed work hours
Background: Board approved submit to membership for review on March 21, 2024. Thirty day membership review took place May 24 to June 22, 2024. There were no member comments.

Vote on amending OHA Rules and Procedures, Section III, Item III.D.

*From: "membership will owe the association \$15 per hour for each hour they are short of their required work hours"
To: "membership will owe the association the farm hand labor rate in the then current fiscal year AGP for each hour they are short of their required work hours"*

Linnea moved to vote on amended rule. Tanya seconded. All board members voted aye. Motion carried.

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7. Grass and Water Testing

Members have provided a proposal to test forage, hay, and water quality at OHA. Initial annual cost would be about \$550 and subsequent years would be about \$450. Alix has reviewed the proposal and thinks it will provide great information for managing horse diets. Mark also reviewed and appreciated the detail of the proposal and the information that the testing would provide. Elise asked if we'd have to do this every year forever. Erica responded we'd have to do at least the first few years to get an understanding of changes in quality under different climate conditions, but it could be stopped or done less frequently if we find out conditions are very stable.

Mark motioned we vote on approving proposed grass and water testing. Tanya seconded. All board members voted aye. Motion carried.

8. Springbox Lid

Michael Bowen is on point to address spring box lid issue.

9. Planning Grid

a. Previous

- i. *Emergency Info and Phone Tree – Linnea proposed a group text application to test for \$9. Elise motioned to approve testing this application. Tanya seconded. All board members voted aye. Motion carried.*
- ii. *Hay order – Tanya advised us that hay deliveries would likely have to be delayed if it is red flag warning day because trucks won't be allowed. Currently red flag warning is not forecast for the first hay delivery day. Tanya proposed that the pasture manager for each pasture with a hay storage location should plan to be on site on the day hay will be delivered to their pasture. Elise suggested we send out a member communication ASAP notifying pasture managers to arrange for someone to meet hay provider on the delivery day for their pasture as shown here: [OHA Hay Delivery, July 2024, #Bales by Location - Google Sheets](#)*

b. Current

- i. *Review Pasture Calendar upcoming herd moves: 7/12 - Lower to Pond*
- ii. *Delete following from Planning Grid: "June dues -Prop., Assoc.", "Review Assoc. Members"*
- iii. *Provide wormers at herd move*
- iv. *Review insurance policies*

10. Feeding Schedule

Discussion with Alison on the feeding schedule has started. We still need to make some progress on the rotation plan to inform the forecast for the feeding schedule. Erica will get input from the rotation plan group and share with the Board and possibly with Jackie at EBMUD. Linnea discussed the potential to release the feeding schedule in two blocks. Erica noted that we do know when we'll want truck feeders. Elise likes the idea of releasing feeding in two blocks as opposed to just one. Erica will circulate thoughts on this to the Board and the rotation plan group that will start to get at questions and uncertainties.

11. Review AGP Projects

All the gates from the AGP have been installed. We need someone to take on the lead role to fix the shed in the Beer Can pasture. Erica suggested we do an inspection of the shed with Jackie, and that we have a discussion with Joe about the tree root. Tanya suggested we ask Paul because he has building experience.

12. Padlocks

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Linnea created an inventory of lock type and condition at each OHA gate. This review of locks suggests that the "5 Up" higher end Master Locks seem to be functioning well. There is concern that getting all brass locks with new keys would be a logistical challenge. Alix also noted that Gary has been implementing a new lock lubrication regimen that seems to have locks working better. Linnea suggested going with approximately six new higher end Master Locks. We will need to decide if we want long shank or regular shank.

Mark motioned that we vote on getting six of the higher end locks (shank size TBD) that work with our existing OHA keys. Alix seconded. All board members in favor. Motion carried.

13. Committee Updates

a. Treasurer's Report

Tabled

b. Legal Committee

Tabled

c. Membership Recruitment Advisory Committee

Discussed Monica Haywood. She was an associate with Michael Bowen but has been delinquent with her dues. OHA has notified her by email that her dues are delinquent. Associate memberships terminate thirty days after notice that dues are three months or more delinquent. OHA will send another email stating that her membership will be automatically terminated if we don't receive immediate communication on dues. Linnea will discuss sending this message with Holly.

Also discussed interviewing another potential member. Alix will let Holly know we are okay with interviewing, but prospective members should be made aware that new horse will not be allowed into pasture approximately two weeks before September through at least a month after feeding starts.

d. Board Liaison Report

Tabled

e. EBMUD Liaison Report

Tabled

f. Communications Report

Tabled

g. Pasture Reports/Herd Feeding

Tabled

14. New Business

Alix mentioned that we need to have some sort of formal designation of approval / decision powers for non-owner of horse for veterinary care when a horse owner is not available. Diablo Horse Clinic said most barns require this to be on file for all horse owners.

Tanya mentioned that she got negative feedback from members for communicating to members that they shouldn't ride during fire warning periods. Alix suggested in the future those messages go out from the Board.

15. Executive Session

Discussion of member topics.

16. Next Meeting

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- a. Agenda: *TBD*
- b. Date: *July 31 from 630-8pm*

Meeting adjourned at 800pm.