

**Orinda Horsemen's Association
Board Meeting Minutes**

**October 16, 2024
12:00 - 1:30 pm**

Board members present: Linnea Wren, Alix Quay, Elise Torres, Tanya Ericson, Mark Tompkins, Sylvie, Kusia Hreshchyshyn, Sylvie Thome

Members present: None

Alix called the meeting to order at 1204pm

1. Adoption of Agenda

Agenda adopted.

2. Adoption of Previous Meeting Minutes

Meeting minutes from annual meeting not yet complete. Mark will circulate as soon as possible.

3. Discussion and Assignment of Board Officer Roles

Linnea nominated Sylvie for treasurer. Sylvie accepted. Alix seconded. All in favor. Motion carried.

Linnea offered to be vice president.

Kusia nominated Linnea for vice president. Mark seconded. All if favor. Motion carried.

Discussed president role. President needs to drive agenda and maintain coordination.

Discussed a potential communication liaison role that could support the president and board to improve timeliness of responses to member email inquiries.

Linnea nominated Elise as president. Mark seconded. All in favor. Motion carried.

Discussion of need to clarify secretary and treasurer roles. Kusia suggested she drafts job description (based on by-laws) to be voted on next meeting.

Alix nominated Mark as secretary. Linnea seconded. All in favor. Motion carried.

New president Elise thanked Alix and Tanya for their service.

4. Consent Calendar

No consent calendar items. This agenda item is generally for informational items that don't need individual discussion. Packages of items on consent calendar can be voted together.

5. Member Comment

Tanya noted that Upper Sullivan hay structure needs to be waterproofed (front left corner of shed roof and wall). Tanya will follow up with Paul to complete this fix. Tanya keeps a maintenance list that Board can use to track projects and prioritization.

**Orinda Horsemen's Association
Board Meeting Minutes**

6. AGP Planning

Beer can structure. Michael Bowen offered to lead this. Linnea noted we need to be underway as soon as possible to get credit from EBMUD. Eddie spoke with EBMUD liaison to ask if we could carry labor hours from 2023/2024 to 2024/2025. Original project proposed was to replace two support posts. But after assessing the structure it was determined that two or three additional support posts and a support beam would also need to be replaced. The work would require temporary shoring of the structure estimated at two people working two eight hour days for a total of 32 labor hours. We would need to get project done immediately to get AGP credit applied in 2024/2025. Otherwise we'd have to get re-approved to do the work and have it applied in 2025/2026. Elise will contact Michael and/or Gary to see if it is possible for them to complete this project this coming weekend.

Kusia asked about how maintenance projects get funded. Linnea explained that project cost gets compared to annual budget available by treasurer. Costs less than \$75 don't require Board approval. Costs greater than \$75 require Board approval.

7. Planning Grid

No pasture rotation report.

President and treasurer "boxes" will be transferred from Alix and Linnea to Elise and Sylvie.

Meet with EBMUD - Linnea to coordinate with Eddie and begin to ask EBMUD for meeting time.

File 990N - Linnea to go over with Sylvie.

Proof of insurance to EBMUD. Linnea thinks insurance company issues certifications - Linnea will confirm and report back to board.

Elise thinks we need one more Fall work party. Board will communicate to members potential for work party in October / November.

Tabled phone tree.

2024/2025 budget - Linnea and Sylvie will coordinate on this for next meeting.

Tabulation of annual work hours - this is due now.

8. Task List

Sign ups and pasture teams. Elise suggested we email sign ups around and ask members to sign up or they will be assigned by the Board. Elise suggested Board send an email to members with task list so far, instruct members to continue 2023/2024 tasks until 2024/2025 list complete, and to sign up for 2024/2025 tasks. Also ask if members want to change pasture team let Board know.

9. Worming

Recommendations from vets and UC Davis have changed. New recommended protocol is to do fecal counts and only worm high shedders. Second round of fecal testing has not been done and wormers have not been ordered yet. Elise to email Alison to determine path forward on which horses to worm and which product to use. For now Board plans to continue worming per OHA rules.

10. Padlocks

Orinda Horsemen's Association
Board Meeting Minutes

Kusia's associate got a key so all of the keys have now been distributed. Board will let Liz know she can switch out tough shed and any other locks that need new lock. Elise will send an email to Liz letting her know she can make the change. Board plans to leave old locks on for one month to allow time for members to transition. After approximately one month we will remove all old locks.

11. Membership Agreement

Forty two people should sign annual oha member agreement. Twenty one signed as of the September 2024 annual meeting. Linnea will put extras in tough shed door for people to sign.

12. Committee Updates

Tabled all committee reports.

13. New Business

No new business.

14. Executive Session

No executive session.

15. Next Meeting

Tuesday November 12 6-730.

Meeting adjourned at 132 pm.