

**Orinda Horsemen's Association**  
**Board Meeting Minutes**  
**October 3, 2023**

Present:

Board Members: Linnea Wren, Mark Tompkins, Elise Torres, Tanya Ericson, Alix Quay

Non-Board Members: Kusia Hreshchyshyn, Michael Bowen, Liz Strauss, Heather McHugh, Erica Braun

Meeting called to order at 7:34 pm

- 1) Adoption of Agenda – Agenda adopted with addition of “Need for adjustments to feeding assignments”
- 2) Adoption of Previous Meeting Minutes – Minutes adopted
- 3) Consent Calendar – No items on the consent calendar
- 4) Member Comments
  - a) Liz – Feeding guidelines state that feedings should be done after 2 pm. She suggests that if members can't feed after 2 pm, they should trade their feedings with other members who can. She asked about how the Board would assign tasks on the Task List.
  - b) Kusia asked if she could bring up some member feedback about herd feeding. The Board deferred that to the agenda item below regarding feeding.
  - c) Michael said he would organize a work party for pond barn maintenance in October. He also volunteered to fix the leaking pipe in the red barn saddling area.
- 5) Election of Officers
  - a) Following discussion, nominations and votes, the officers of the Board are:
    - i) President – Tanya Ericson
      - (1) Subsequent to the meeting and after further thought, Tanya declined the presidency. Her replacement will be determined at the upcoming Board meeting
    - ii) Vice President – Elise Torres
    - iii) Treasurer – Linnea Wren
    - iv) Secretary – Mark Tompkins
  - b) The Board Liaison will be Alix Quay. The Board Liaison facilitates communications between the Board and members.
  - c) EBMUD Liaison – The Board asked Heather M. to be interim liaison to EBMUD. Heather offered to help draft the capital improvement proposal this year, if needed.
  - d) Michael suggested a committee/working group to explore new ways to partner with EBMUD. Mark is also interested and willing to be the connection between such a committee and the Board. Erica, Kusia, possibly Eddie also willing to help. The Board will discuss this idea further at the next Board meeting.
  - e) Elise volunteered to check the OHA PO box on a regular basis.
- 6) Task Assignments/Pasture Teams
  - a) The Task Assignment list was distributed to the membership earlier this week.
  - b) The Board will send an email reminding members to sign up for tasks within the next week.

- c) The Board reserves the right to accept members volunteering for certain tasks, or to reassign members based on their skill sets, availability to manage a task, or other factors.
  - d) The Board also will assign pasture teams. Michael volunteered to lead the pond pasture team.
- 7) Annual Grazing Plan
- a) OHA received the approved AGP for the 2022-23 year from EBMUD this week.
  - b) Heather M. has initiated discussion with EBMUD about receiving capital improvement credits against the 2022-23 lease cost, even though the AGP was approved late.
  - c) Capital improvements for the new year will be discussed at a future Board meeting.
- 8) Planning Grid – The following items on the Planning Grid for this month were reviewed.
- a) Meet with EBMUD for current year AGP – Conversation with EBMUD re: potential date is under way
  - b) File IRS 990N – Linnea as Treasurer will handle
  - c) Send certificate of liability insurance to EBMUD – Michael will email the broker, Larry Viegas, to update their records with the new officers.
  - d) Adopt budget for current year (as soon as practical) – To be discussed at a future meeting
  - e) Pull coyote brush & scotch broom
  - f) Fall work party – Michael will schedule a work party for pond barn maintenance.
  - g) Boxes and keys to new officers – Michael will hand over the “President’s box” of old OHA files. Heather will make keys for the new President.
  - h) Tabulate work hours – Marina is working on this, but some members have not yet filled in their work hours. Alix and Linnea will work on an email to remind members of the consequences noted in the rules of not completing and documenting work hours.
- 9) Legal Committee Report -
- a) Documents Update – Next step is to update the Membership Agreement. Kusia and Elise are looking at it. It may need to go to external counsel for input.
- 10) Membership Recruitment Advisory Committee Report
- a) Holly continues to lead the group. The Committee is discussing whether to propose changes to the rules for priority of the wait lists.
  - b) Erica asked for the second horse wait list to be posted on the website.
- 11) Pasture Reports/Herd Feeding, Rotation Team Report
- a) Need for adjustments to feeding assignments – Members needing to change the feedings for which they signed up should reach out to the membership and request to trade feedings. Feeding sign-ups can be cancelled on the Google calendar on the OHA website or on the Acuity website, leaving them open to be filled by another member.

12) Next Meeting Date – Tuesday, October 17 at 7:30 pm

Meeting adjourned at 9:25 pm

Minutes respectfully submitted by Heather McHugh (outgoing Secretary)