

Orinda Horsemen's Association

Board Meeting Minutes

January 14, 2025

6:00 - 7:30 pm

REMINDER TO MEMBERS: Please take time during this month to pull coyote brush & scotch broom. Thank you!

Meeting called to order 6:09pm.

Board members present: Elise Torres (President), Linnea Wren (Vice President), Sylvie Thome (Treasurer), Kusia Hreshchyshyn (Communications)

Members present: Erica Braun.

1. Adoption of Agenda - Elise moved to adopt, Linnea seconded. All in favor. Motion carried.
2. Adoption of Previous Meeting Minutes - previous meeting minutes have not yet been distributed; not available for adoption.
3. Consent Calendar - no items.
4. Member Comment - no member comments.
5. Plan 2024-25 AGP Projects
 - a. Linnea will send message to Erica, Eddie, Heather M, and Board to solicit AGP items.
 - b. Beer can annex construction update - Kusia: no update. Kusia will try to schedule another work session hopefully in February. Erica reminded the Board that the structure is being held up by a chain, and dieting horses will be in this area on March 2nd.
6. Planning Grid (https://orindahorsemen.org/?page_id=14063)
 - a. January – current
 - i. Review Pasture Calendar and upcoming herd moves
 1. January 18th-19th Split herd, unfed to Plateau (in-hand) - confirmed.
 - a. Sylvie will send reminder to members to indicate whether their horse is moving to unfed.
 - b. Linnea - Given work party scheduled for January 18th, perhaps horse move could be on January 17th.
 - c. Erica - offered to coordinate to move at least 4 horses up to Plateau, and others can informally move their horses

subsequent to that, to get at least about 7 horses by the end of the move day. Erica will coordinate with those who have expressed interest in having their horse moved.

2. January 26th: Unfed to Pond - confirmed.

b. February – look-ahead

i. Review Pasture Calendar upcoming herd moves

1. February 2nd: Fed to Pond (in-hand) - confirmed.

2. February 23rd: From Pond to Upper Sullivan - confirmed.

ii. Check (and replace) fire extinguishers (check cost is \$25 each) -

1. Board will add this task to the emergency preparedness team (Anna Johnson, Linda Furtado) on the task assignments. Check on where they are, how many we have, and research refilling them. If there is a cost to refill/replace, ask the emergency preparedness team to email the Board with a request for funds before purchasing.

2. Kusia will email the preparedness team regarding this task.

iii. Plan upcoming Fecal Egg Count test

1. Board will ask Allison B. to set up fecal egg count test.

2. Kusia will email Allison to make this request; potentially to be ready to test in August, 2025, pending more discussion about whether that is the best timing.

3. Erica commented - Timing for egg count makes more sense in the summer, and for wormer in the spring because that's when the worms are more active.

4. Linnea commented - there were no high shedders when we tested 2023

5. Last time we tested was in August 2023. Kusia will ask Liz's advice about whether we should test again in August, or at another time of year, and will report back that recommendation to the Board before setting a plan for when to test.

6. Linnea - suggest creating a designated email address at OHA to give to the fecal testing.

7. FEC, Worming Procedure

a. Tabled for next meeting.

b. Linnea commented - part of the worming procedure is related to new horse spaces opening up after feeding ends.

8. Procedures Rollout

a. Determine work hours allowed for administrative tasks -

i. Minimum hours required by the rules for physical tasks on the pasture is 10 hours.

ii. Linnea pointed out rules also say no more than half required hours may be spent on administrative tasks, which raises the physical tasks hours requirement to 12.5 for single horse members, 20 hours for two horse members, and conflicts with "minimum 10 hrs physical"

- iii. Erica asked what qualifies as administrative tasks?
 - 1. Discussion of what qualifies as administrative tasks included: organizational tasks, non-physical labor. Board meetings are an example of administrative work.
 - iv. For procedures - discussion to set a max of 15 hours for work on procedures. Elise moved to set a max of 15 hours, Linnea seconded. All in favor. Motion carried. Members may record a maximum of 15 administrative hours for work conducted on the procedures.
 - b. Update on members who have agreed to lead drafting of various sections of the procedures below. These members will lead the process of drafting, collecting and incorporating feedback from membership and the Board, over the course of the next several months, to prepare proposed language for adoption. The working schedule for this process will be several months, with a goal of producing proposed procedures to review in June 2025 and vote on in July 2025.
 - i. Membership Procedures: Holly and the Membership Committee have agreed to take on the membership section of the procedures
 - ii. Work Hours Rules and Procedures: Heather McHugh has agreed to take on the work hours section of the rules and procedures.
 - iii. Stalls and Paddocks Procedures: Cheryl has agreed to take on the Pavilion Stalls, Red Barn Stalls, and Paddocks section of the procedures, along with Sally; Nicolé has not yet responded.
 - iv. Arena Procedures: Sylvie declined. Elise - has agreed to take on the Arena section of the procedures.
 - v. Taj Procedures: Paul has been asked to take on the Taj procedures - the Board is waiting for a response.
 - vi. Vehicles and Trailers Procedures: Heather A has agreed to take on the vehicles and trailers section of the procedures.
 - vii. Herd Feeding Procedures: Michael Bowen has agreed to take on the feeding section of the procedures.
 - viii. Holly & Membership committee - agreed to take on membership
 - c. Dispute resolution
 - i. Linnea and Mark have not had an opportunity to review the draft. Tabled for further discussion.
 - d. Work hours request from Liz - Kusia will email Liz to let her know she can send this feedback to Heather M.
- 9. Board Officer Duty Descriptions
 - a. Kusia will send a reminder email to give feedback and prepare for adoption.
- 10. Marta Johann Clinics
 - a. Kusia asking Board for permission to organize two clinics - one in May/June and one in October.
 - b. Linnea, Sylvie, and Elise in favor.
- 11. Committee Updates
 - a. Treasurer's Report - missed work hour payments - none have been received except Sylvie. Consideration of late fees.

- b. Legal Committee - no update
 - c. Membership Recruitment Advisory Committee - no update
 - d. Board Liaison Report - no update
 - e. EBMUD Liaison Report - no update
 - f. Communications Report
 - i. Website: editing/updating, hosting, minutes as pdf
 - ii. Linnea: hosting and security products are being changed to save money; transition period will be over shortly and website back up
 - g. Pasture Reports/Herd Feeding - no update
12. New Business: None
13. Announcements: Reminder (to put at top of minutes) Pull coyote brush & scotch broom
14. Executive Session- Elise moved to transition into executive session, Sylvie seconded, all in favor. Motion passed. Open meeting session closed at 7:11 Executive session opened at 7:22.
15. Executive Session: Discussion of OHA issues.
16. Next Meeting
- a. Agenda - items deferred from this meeting should go on to the next meeting's agenda.
 - b. Date - Feb 11, 2025 6pm

Meeting adjourned at 7:51.