

Orinda Horsemen's Association
Board Meeting Minutes
August 16, 2023
6:30-8:00 pm via Zoom

In attendance: Michael Bowen, Linnea Wren, Carla Scofield, Mark Tompkins, Kusia Hreshchyshyn

Absent: Heather McHugh. Tanya Ericson

Meeting called to order at 6:35 pm

1. Adoption of Agenda – Adopted with the following modifications:
 - a. New Business: Vote on candidacy of Mark Tompkins as a Proprietary Member, as he has completed his probationary period.
2. Adoption of Previous Meeting Minutes
 - a. Adopted
3. Consent Calendar – No items
4. Member Comment
 - a. Kusia proposed winter feedings be recorded through Google Forms going forward. She has drafted a form to test the collection of pertinent info and is willing to assist anyone who has trouble using the application to report feedings. A discussion ensued regarding using a similar application for the reservation of stall space for horses needing to be off pasture for medical reasons, appointments, etc. The Board authorized Kusia to further investigate applications and functionality for these purposes and present results at the next meeting.
5. Planning Grid Review and Action Items
 - a. Commencement of feeding schedule

The schedule for winter herd feedings for the year will open on **Sunday, Aug. 27 at 8pm**, and Allison Bloodworth will send a sign-up link to business@orindahorsemen.org at that time, using the same process we've used the last three years with Acuity scheduling. Allison will send out instructions for this system prior to sign-up time.
 - b. Identify priority work parties – No items
6. Worming Protocol
 - a. The Board determined that a reminder should be sent to members who have not yet completed their fecal egg count tests with a deadline of Friday, August 18. Michael and Linnea will begin conducting tests on behalf of members who have not yet completed theirs or are unable to do so at this time. Members with conflicts should contact the Board for assistance. Off-pasture horse owners will be reminded that compliance is still necessary.
7. Rules Revision Process – Update on review sessions
 - a. Kusia Hreshchyshyn and Elise Torres are looking over questions, comments, and concerns that have been submitted by membership in order to be prepared to address them in upcoming

Rules Revision Collaboration Sessions, which are scheduled for **Thursday, August 17 at 7:30-8:30 am and 8-9:00 pm via Zoom**, as well as **Saturday, August 19 at 11 am-noon in person at the Pavilion**. The Legal Committee is currently engaged in reconciling and harmonizing the existing rules, changing as little as possible, to align with existing bylaws. The current phase of the rules-revision process, expressed as 3ii in the outline presented to membership below, does not include substantive changes to existing content at this time, and the process will continue to follow the process outlined below going forward. Membership will vote on adopting the Rules draft at the annual General Meeting on September 24.

Process Outline & Steps

1) Rules Draft - Lawyer Step

- a) Per Guidelines, add, delete, and modify current rules.
- b) No change to meaning* of any rule except as per Guidelines.

2) Distribute Rules Draft

- a) Email to all members.
- b) Print out, put copies in (Tuff Shed?).
- c) Post on website.

3) Rules Draft - Membership Step

- a) Purpose
 - i) Document and address member comments, discussion points, questions.
 - ii) Enlist membership help in proofreading for typos.
 - iii) Enlist membership help in identifying any unintentional rule changes* not required by the guidelines.
- b) Method
 - i) Response Form - Simple form for members to document thoughts, questions.
 - ii) Collaboration Sessions (zoom, onsite OHA).
 - iii) Outreach Facilitators (Kim Zvik, Lisa McLaughlin, Cheryl Fulton).

4) Vote

- a) At annual meeting, membership votes on adopting Rules Draft.

Members may view the Rules draft here: [Rules Draft \(PDF link\)](#)

Members may submit a response here: [Response Form \(Google Form link\)](#)

Members may view a record of member comments, questions, and concerns here: [Permanent Record \(Google Sheet link\)](#)

Other resources are available here:

- [Web Page \(OHA website link\)](#) One-stop hub for access to all other components.
- [Process Outline](#) Stage 1 Rules Revision steps outline.
- [Rules Draft \(PDF link\)](#) Online PDF.
- Rules Draft (Hard copy) Limited number of printouts available, please request from Linnea if printing out for yourself is a hardship. (Note: 28 pages, 8.5 x 14 (legal) paper.)
- [Response Form \(Google Form link\)](#) For contributing your thoughts, questions, discussion points about specific items in the Rules Draft. Entries are sent to the Permanent Record Sheet.
- [Collaboration Sessions \(Google Calendar link\)](#) Calendar of Collaboration Sessions.
- [Permanent Record \(Google Sheet link\)](#) Retains all member input, and records response & outcome.
- [Outreach Facilitators \(OHA website link\)](#) Will contact people who haven't made entries in the Response Form, to assist with access if needed.
- [Participation Facilitator \(OHA website link\)](#) Will help ensure all members who want to be heard *are* heard.

8. Annual General Meeting Preparations and Upcoming Election

- a. The annual general Meeting will be held at the Pavilion at OHA on September 24 from 2-4:00 pm. Due to unstable Internet connection and communications issues at the last General Meeting, this year's meeting will be in-person only. A potluck meal will be served, and members will be encouraged to bring camp chairs or other additional seating.

Two Board seats will be vacated in September (those of Michael Bowen and Carla Scofield), and an election to fill those two seats will be held at the annual General Meeting on September 24, 2023. Early nominations of candidates will be requested to enable the Board to prepare ballots for the election. However, members may also nominate candidates during the annual meeting. The election will be held in person at the meeting, and there will be no voting by proxy, but ballots may be turned in early, and electronic participation will be allowed. Time

will be allotted at the meeting for anyone wishing to present themselves and their qualifications for consideration for a role on the new Board.

The Board will submit to membership an announcement with a list of candidates to by September 13 at latest. Michael will email an agenda and information on vacant Board seats to the membership.

9. Committee Updates

a. Treasurer's Report

Hay has been purchased and delivered by Hay4You from Manteca, enabling OHA to realize a savings greater than \$7,000 over what was originally budgeted for the year. The total was \$14, 047 for 480 bales, and Hay4You did all the shifting in sheds. This was a great success compared to last year, and the Board thanks all those who were involved in this effort.

Linnea confirmed that OHA is under budget by approximately \$7,000-8,000 at this time.

b. Membership Committee – No report

The Board determined that it will be the Membership Committee's responsibility to track the timelines of probationary memberships going forward and to advise the Board when that period has been completed and a vote is necessary to confer or deny Proprietary Membership.

10. New Business—No items

a. Vote on candidacy of Mark Tompkins

Mark Tompkins was conferred the status of Proprietary Member by unanimous vote of the Board members present.

11. Executive Session

12. Next Meeting Date—September 19, 2023, 6:30 – 8:00 pm.

- a. For the remainder of the current Board's tenure, meetings will take place on the third Tuesday of the month.

12. Adjourned at 9:00 pm